

Source References

#61 - #92

Ch. III - Section A

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source Reference
CH. III - A

611

(First one under CH. III)

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CIA Exec. for IS-Acc Purf - 15 Oct. 1947

ADMINISTRATIVE OFFICER	
Responsible for internal office arrangements and supply, personnel, financial, administrative, administrative procedures, internal security measures, message center and maintenance of office records.	

EXECUTIVE FOR INSPECTION AND SECURITY	
<ol style="list-style-type: none"> 1. Provides for special inspections and investigations as directed by the Director. 2. Provides for examination and audit of all CIA fiscal transactions, including the preparation of financial reports and reports findings and recommendations to the Executive Director. 3. a. Formulates and supervises the implementation of security policies pertaining to the safeguarding of classified information, the security of operations, personnel, equipment and facilities. b. Formulates and supervises the implementation of security policies relative to the availability of classified agencies to serve CIA purposes and to determine the adequacy of security controls in such agencies. c. Directs such planning for security projects as may be directed by the Director. d. Is responsible for the security of all CIA installations, including inspection of offices for security enforcement. e. Is responsible for the investigation and security clearance of all personnel for CIA employment, with certain exceptions which are stated separately. f. Is responsible for all contacts with the FBI and other security agencies on all security matters pertaining to CIA. g. Will receive reports of violations of security policies and regulations on the part of CIA personnel and initiate appropriate action in such case. h. Will maintain a central record of security reports on individuals employed or connected with possible employment or other utilization by CIA, with certain exceptions which are stated separately. i. Is responsible for all contacts with the FBI and other security agencies on all security matters pertaining to CIA. 	

TO EXECUTIVE DIRECTOR

[REDACTED] ILLEGIB

ADVISORY COUNCIL	
<ol style="list-style-type: none"> 1. Maintains liaison with boards, committees, commissions and other bodies (not under CIA jurisdiction) for the purpose of: <ol style="list-style-type: none"> a. Advising the Director of activities requiring his cognizance or attention. b. Obtaining papers and documents of interest to the Director and preparing briefs and recommendations to the Director in connection therewith. c. Maintaining an office of record for the collection and filing of such papers and documents. 2. Coordinates with appropriate CIA activities in areas where they have responsibility to insure adequate and timely assistance and action when indicated. 3. Shall be available to the Director to render necessary assistance to negotiate with representatives of foreign governments in their relations with CIA. 	

SECURITY BRANCH	
<ol style="list-style-type: none"> 1. Develops and enforces security regulations governing CIA personnel, property, installations and facilities. 2. Is responsible for the investigation and security clearance of all personnel for CIA employment. 3. Conducts special security investigations of CIA offices and buildings; carries out the security functions of the branch and maintains the pass and visitor control and the guard force. 4. Maintains close liaison with the FBI on personnel security matters. 	

SECURITY COMINT BR	
<ol style="list-style-type: none"> 1. Develops in cooperation with other security agencies of the government uniform security measures, as required, on matters of concern. 2. Prepares overall security and dissemination plans for intelligence activities, coordination of intelligence activities. 3. Develops coordinated security measures for all security practices. 4. Plans specific security projects as may be directed by the Director. 	

INSPECTION AND AUDIT BRANCH	
<ol style="list-style-type: none"> 1. Conducts audits of the manner in which operational funds are used and accounted for and makes reports of financial transactions involving the use of operational funds. 2. Makes inspections to ascertain the manner in which intelligence activities are being performed. 3. As directed by the Director, conducts inspection of operations to ascertain the adequacy and effectiveness of service and support. 4. Makes special reports to the Director as requested. 	



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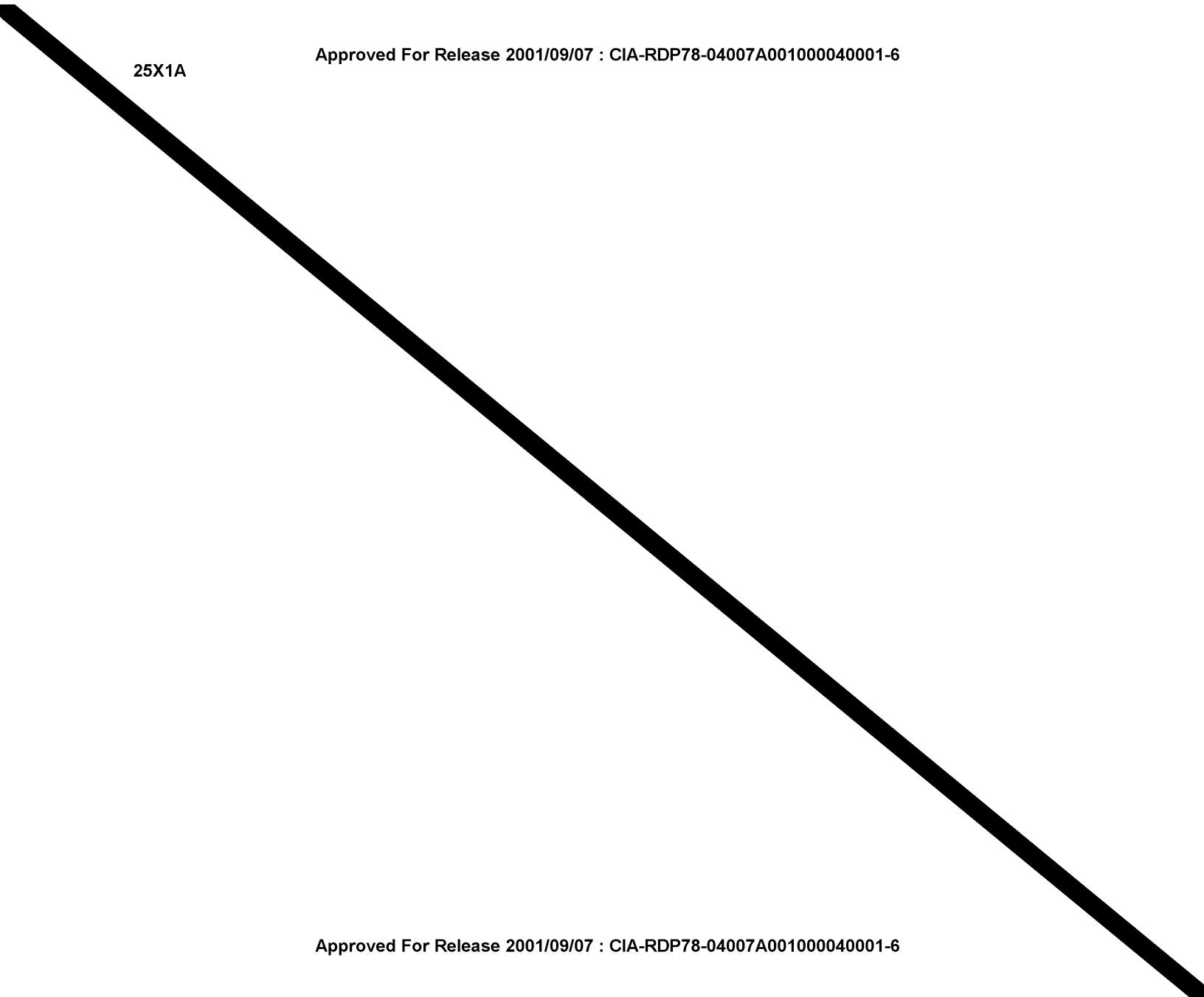
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